

# Advance Excel

## Course Syllabus:

**Introduction to MS Excel and Understanding Basic Working with it**

**Working with Formulas/ Functions**

**Conditional Formatting**

**Data Sorting and Filtering**

**Pivot Tables,**

**Pivot Charts**

**(30 + Practice Set)**

**Detail Explanation**

**( Home, Insert, Page layout, Formulas, Data, Review, View )**

**25 + Formulas**

**( H lookup, V lookup, Count, Average, etc.)**