

## **CNC INFOTECH**

3/322 Near Sabji Mandi, Sector 3 Malviya Nagar, Jaipur

## **Advance Excel**

## **Course Syllabus:**

Introduction to MS Excel and Understanding Basic Working with it

Working with Formulas/ Futions

**Conditional Formatting** 

Data Sorting and Filtering

**Pivot Tables**,

**Pivot Charts** 

(30 + Practice Set)

**Detail Explanation** 

(Home, Insert, Page layout, Formulas, Data, Review, View)

25 + Formulas

( H lookup, V lookup, Count, Average, etc.)

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